

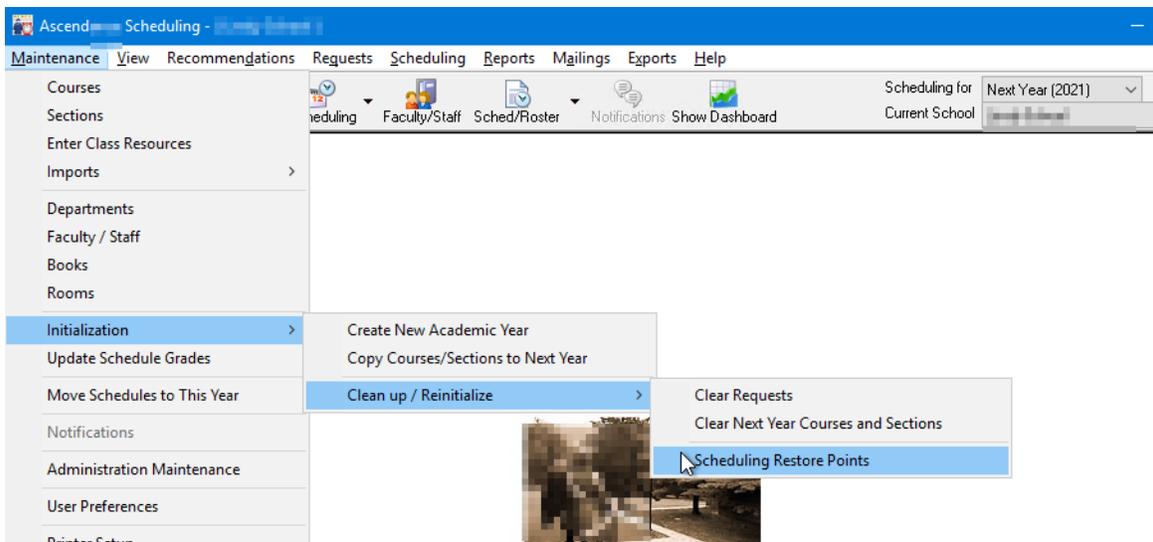
# Restore points in Scheduler

The scheduling module itself is a Sandbox that you can use to, create A schedule to be used for the following school year. You are able to make a multitude of changes to what was your existing School Schedule. Updates to Calendar, periods and classes.

- Restore points allow you to set “save” points for work you have done up until a specific point (in case of errors, conflicts or wholesale changes).
- One of the first things that it is recommended to be done once the Scheduler has been rolled to set up for the Academic year is to create a Restore point
- Restore points do not prevent mistakes, scheduling conflict and or Restore data not already present in the Scheduling module. They are simply fixed points I time that save your work.

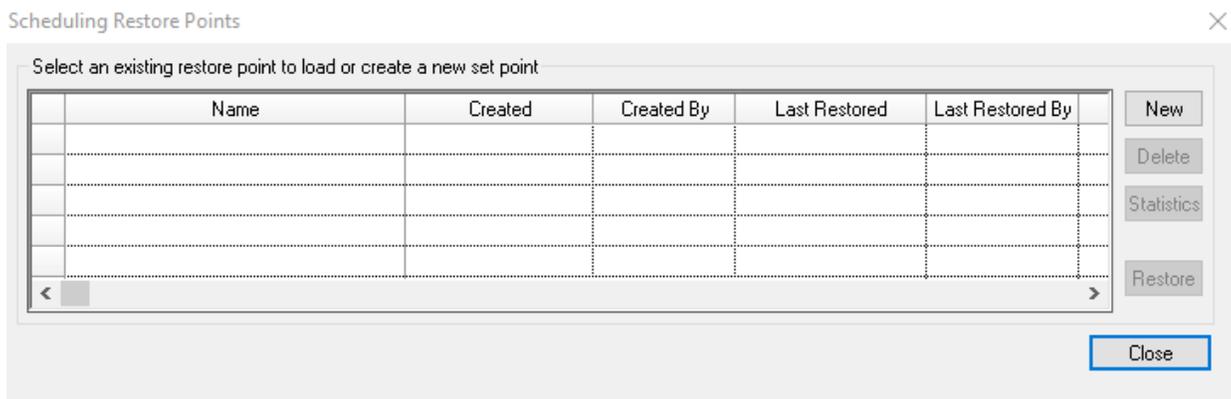
## To create a Restore point in the Scheduling module:

Maintenance > Initialization > Clean up / Reinitialize > Scheduling Restore Points



\* This functionality will only work for “Next year” Status

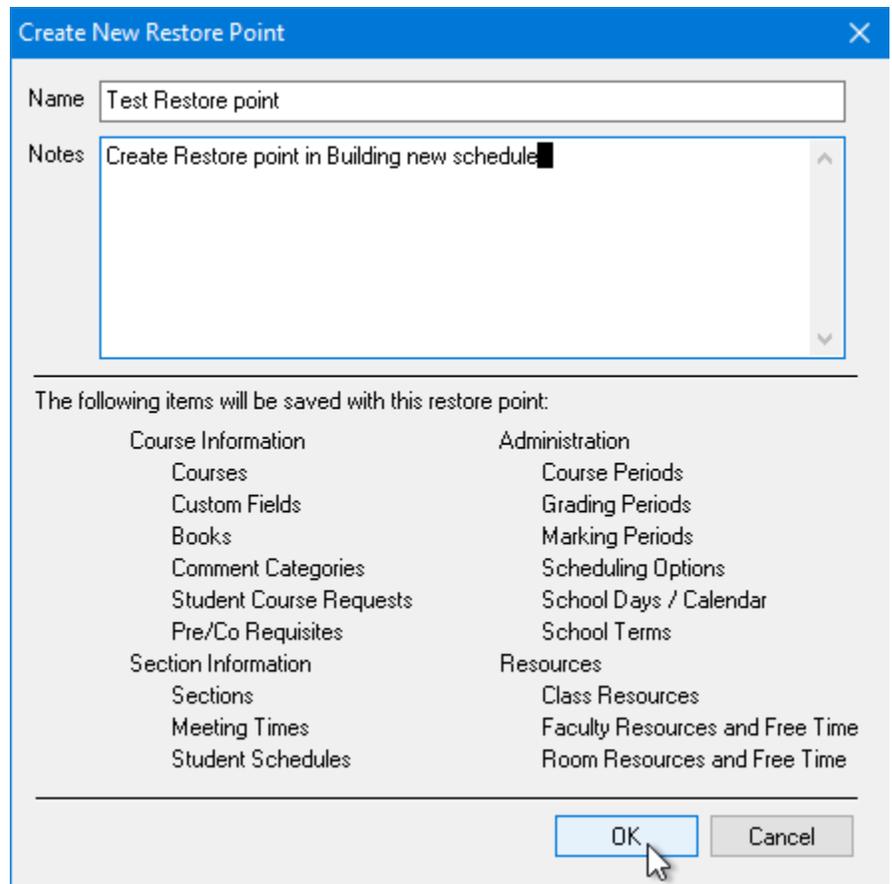
It will provide the following window:



Select "New"

You will be prompted to provide a "Name" for your restore point (Standardize a naming convention that makes sense to you as the scheduler)

Update the "Notes" Section



Once you press OK it will process all the check points, show "Green arrows"

You can then at any point go back Highlight the row and select Restore

Scheduling Restore Points

Select an existing restore point to load or create a new set point

	Name	Created	Created By	Last Restored	Last Restored By
<input type="checkbox"/>	Brand New 2022 Upper School	03-23-2021 10:54 AM	[Redacted]		
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					

< >

New  
Delete  
Statistics  
Restore  
Close

You are able to do this multiple times as you build your new Academic Year.