

# How to query for under (X) classes scheduled

To find students that are scheduled for under a specific number use the query:  
Student search > New :

1. Title the search
2. Select Classes/ Grades

Query Parameters (Students - NEW)

Query Description: Under 5 Classes

Report Description: Under 5 Classes

Security Level: Public

Notes:

Conditions | Statistics | SQL

Add Commands | Edit Commands | Delete Commands

Biographical  
Biographical (Next Year)

Addresses (Parent 1)  
Addresses

Checklists  
Checklists (Next Year)  
Custom Fields  
Custom Fields (Next Year)

Health Conditions  
Health Exams  
Health Permissions  
Health Treatments  
Health Inoculations  
Health Insurance  
Emergency Contacts

Programs  
Vehicle

Attendance (Class)  
Attendance (Daily)

Academic History  
Activities

Classes/Grades

GPA  
Grade Comment Categories  
Grade Comment Numbers  
Rank  
Siblings  
Test Scores

Selected Individuals

And/Or  
In/Not In  
+ ( + )  
- ( - )  
^  
v

Add Lists

OK Cancel

3. Select On Transcript is Checked
4. AND select the Term you want

Condition Entry

Step 1 Select item to test

Faculty (Any)  
GPA Bump  
GPA Multiplier  
Is On Grade Report  
Is On Transcript  
Is In GPA 1  
Is In GPA 2  
Is In GPA 3  
Maximum Class Size  
Meeting Block  
Meeting Block (Sort)  
Meeting Grade Sequence  
Meeting Length  
Meeting Room  
Minimum Class Size  
Number of Students Scheduling  
Optimum Class Size  
Section Group

Terms  
Meets Term 1  
Meets Term 2  
Meets Term 3

Step 2 Select operator

Step 3 Select value(s)  
No Value To Select

Apply

Summary: Edit Clear

Is On Transcript is Checked  
AND Meets Term 1 is Checked

And/Or  
+ ( + )  
- ( - )  
^  
v

Delete

Close

Condition Entry

**Step 1** Select item to test

- Faculty (Any)
- GPA Bump
- GPA Multiplier
- Is On Grade Report
- Is On Transcript
- Is in GPA 1
- Is in GPA 2
- Is in GPA 3
- Maximum Class Size
- Meeting Block
- Meeting Block (Sort)
- Meeting Grade Sequence
- Meeting Length
- Meeting Room
- Minimum Class Size
- Number of Students Sche
- Optimum Class Size
- Section Group
- Terms
  - Meets Term 1
  - Meets Term 2
  - Meets Term 3

**Step 2** Select operator

**Step 3** Select value(s)  
No Value To Select

**Edit Summary**

Summary: Number of  
Field: Records  
Operator: is Less Than  
Value: 5

Buttons: Edit, Clear, Apply, And/Or, In/Not In, Add Lists, OK, Cancel, Close

Summary: Is On Transcript is Checked AND Meets Term 1 is Checked

5. Click Edit
6. Use the Operator Is less than
7. Enter a value (5)
8. Click OK
9. Click Close

Your Query will look like this:

Click OK to run the query.

Query Parameters ( Students - NEW )

Query Description: Under 5 Classes

Report Description: Under 5 Classes

Notes:

Security Level: Public  
All can run.  
Edit rights are restricted.

Conditions | Statistics | SQL

Add Commands | Edit Commands | Delete Commands

IN Classes/Grades commands

- Summary: Number of Records is Less Than 5 where
- Is On Transcript is Checked
- AND Meets Term 1 is Checked

Buttons: And/Or, In/Not In, Add Lists, OK, Cancel