

How do I get a list of vendors with no activity since a certain date?

To get a list of vendors who have had no activity from a certain date, in Reports > Vendor History, you will create a query with the following formula:

The image shows two overlapping windows from a software application. The top window is titled "Query Parameters (Vendor History Report - INACTIVE)". It features a toolbar with icons for "Conditions", "Sorting", "Add Before", "Add After", "Delete", "Formula", "Cut Rows", "Copy Rows", and "Paste Rows". Below the toolbar is a table with the following data:

And/Or	Table Name	Field / Formula Name	Operator	Value
OR	AP_ACTIVITY	CHECK_DATE	<=	06-30-20
AND	**FORMULA**	*INACTIVE	=	0

The bottom window is titled "Formula Editor". It also has a toolbar with "Add Before", "Add After", "Delete Row", "Cut Rows", "Copy Rows", and "Paste Rows". Below the toolbar, there are fields for "Name" (INACTIVE), "Table" (AP_ACTIVITY), and "Type" (Sum). The "Calculation" field is set to "AP_ACTIVITY.INVOICE_AMT". At the bottom of the window is a table with the following data:

And/Or	Table Name	Field / Formula Name	Operator	Value
OR	AP_ACTIVITY	INVOICE_DATE	>=	07-01-20