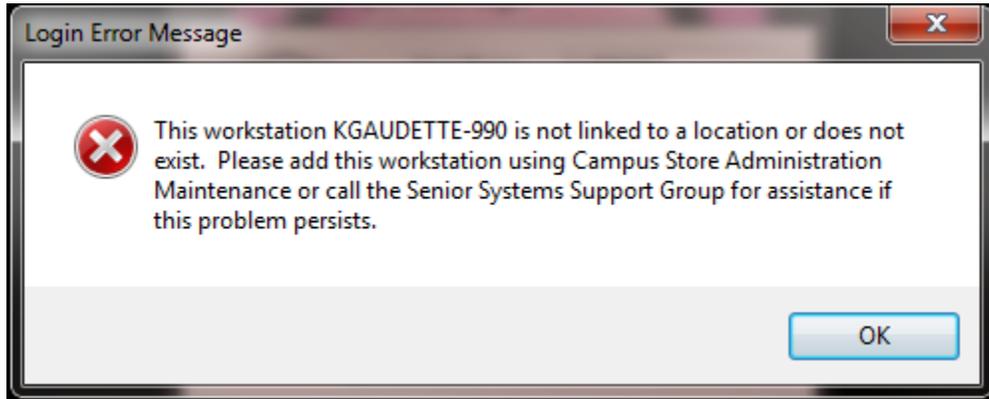


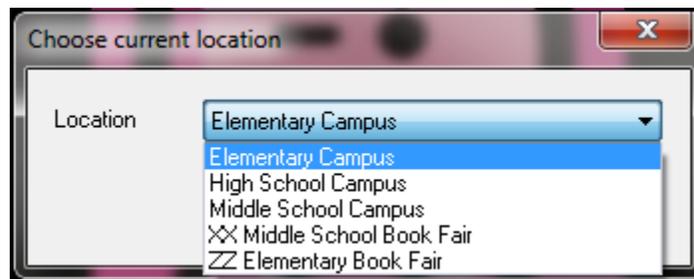
# How Do I Add a Workstation to a Campus Store Location?

When a new Campus Store Point of Sale computer is installed, it is possible that the program will not recognize the device, and the below error will appear.

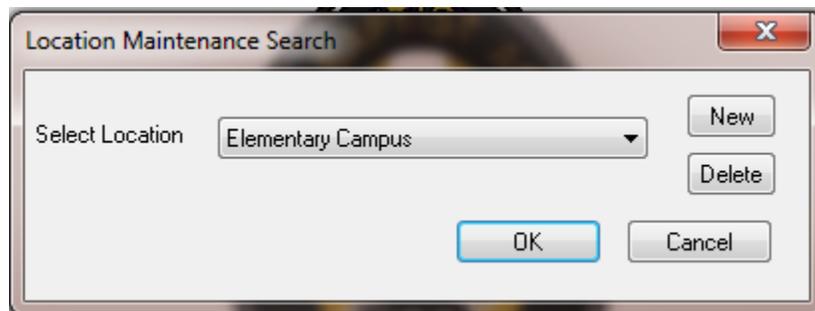
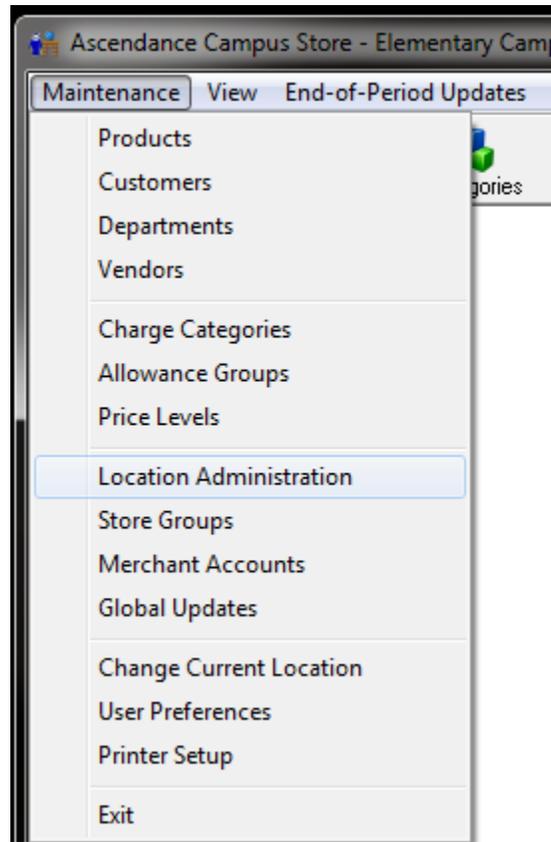


To “add” the new device, so that the user will be able to run Point of Sale on the new machine, follow the steps below.

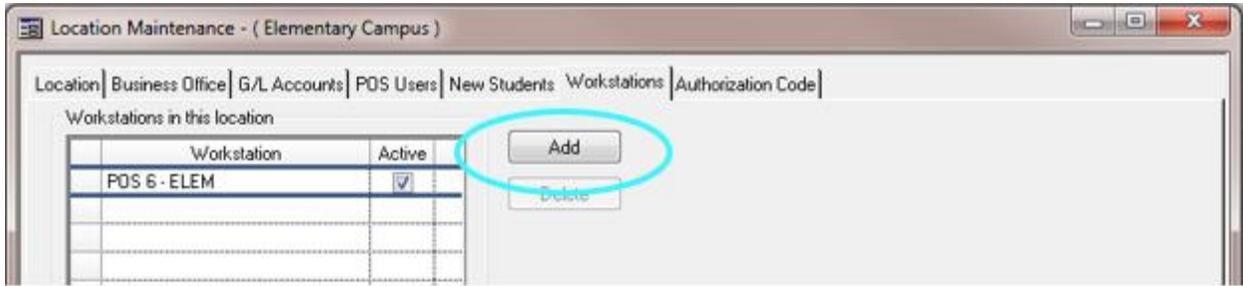
Log into Campus Store and select the desired Location for the new machine (in this instance, the Elementary Campus store location).



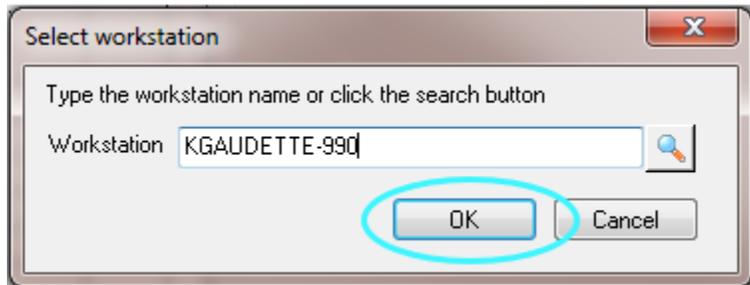
Go to Maintenance>Location Administration and select the Elementary Campus again.



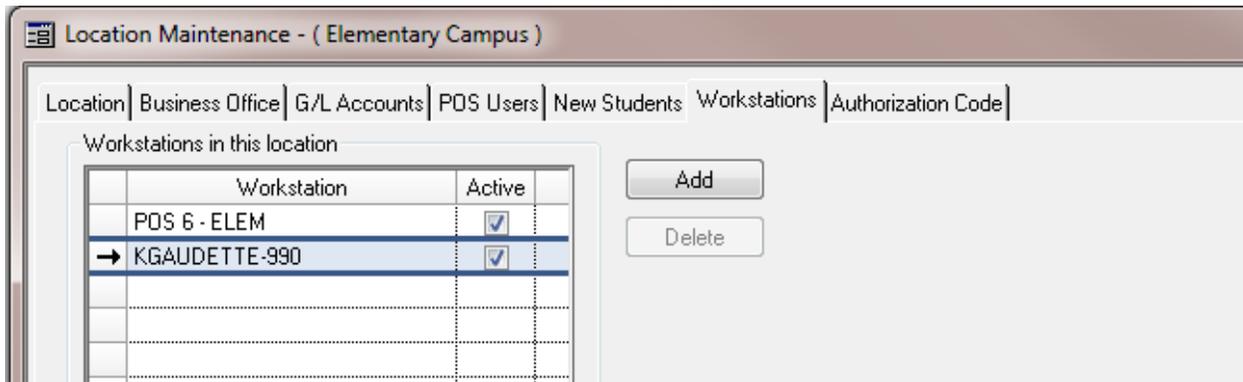
Go to the Workstations tab and click the Add button.



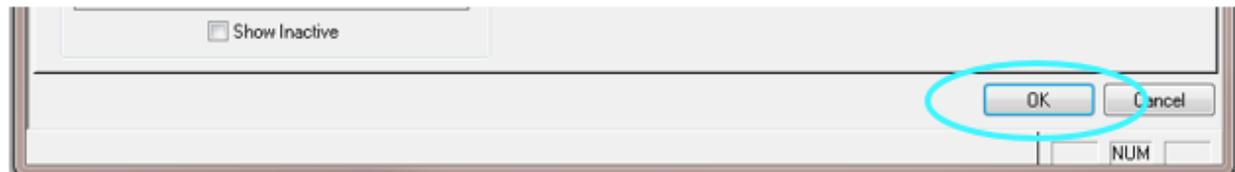
Enter the "name" of the new computer/workstation. Click OK to Save the entry



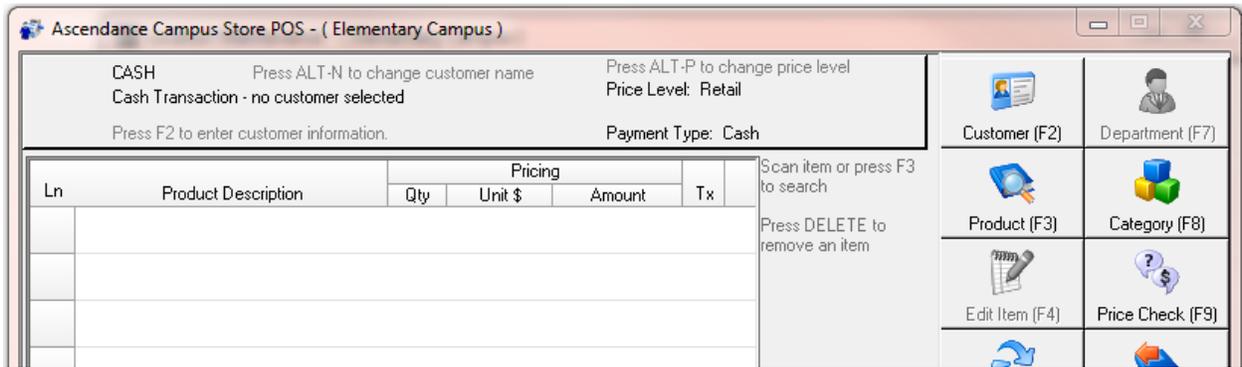
The Workstation now appears on the list of valid computers for the specific Store Location



Click OK to close the Workstation Maintenance window.



When launching the "Point of Sale" module once the Workstation is added, the user will be able to successfully log in.



**NOTE: IF THERE ARE MULTIPLE STORE LOCATIONS, THESE STEPS WILL NEED TO BE TAKEN FOR EACH LOCATION IN WHICH THE USER WILL BE WORKING**