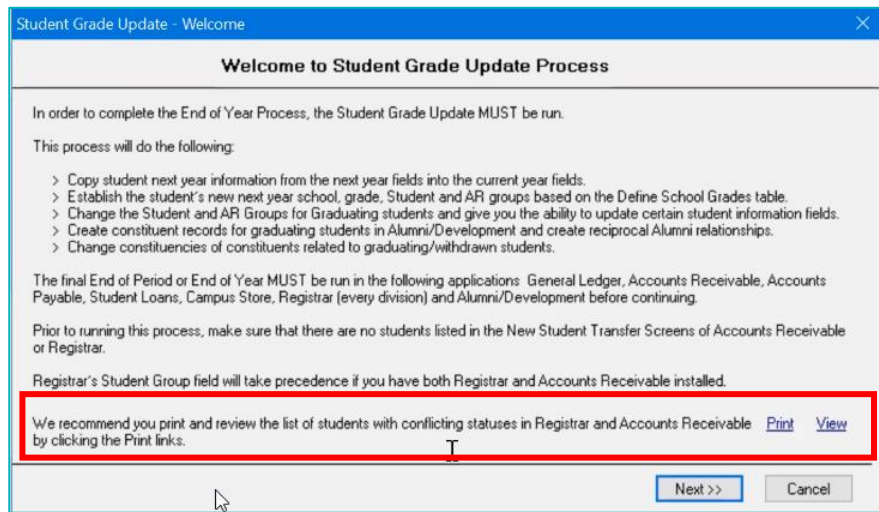


# Student Grade Update: Conflicting Student Status

## Will the End of Year process change the student group in AR if there is a conflict with Registrar for an EXISTING student?

NO. During the student Grade Update there is a link in the bottom right that prompts you to View a list of Student Group conflicts between AR and Registrar.



In this example we have one student with a mismatched student group: Withdrawn in Registrar and Student in AR. This situation is acceptable when you know the Business Office is still working with the school even though the student has withdrawn. If there are names that need to be corrected you can Print the PDF and update the records individually after the Student Grade Update.

Student Status Conflict List						
05/05/2021	2:20:44 PM					Page: 1
ID	Name	School	Grade	Class Yr	Student Group	AR Group
Status in Registrar WITHDRAWN			Status in Accounts Receivable CURRENT STUDENT			
VICH011	Jesse Vincent Vichar	Lower		2033	Withdrawn	Student
Total for Withdrawn in Registrar and Current Student in A/R: 1						
Total Number in List: 1						

After

Rollover we see that Student Group has been respected for existing students.

Student Maintenance - (Jesse Vincent Vichar)

Name | Address | Info1 | Info2 | All Accts. | Registrar | Schedule | Grades | History | GPA/Rank | Attendance | Program | Medical | Track | Custom | Comments | Web ID

Name / I.D.  
 First: Jesse, Middle: Vincent, Last: Vichar, Suffix:   
 I.D.: VICH011, Preferred: Jesse, Sort Key: VICHAR, JESSE VINCENT, Full Names, Portrait

General Information  
 School I.D.: Lower School, Student Group: Withdrawn, A/R Group: Student, D.O.B.: 05-20-2016, Age: 4, SSN:   
 Type:   
 Admiss. Yr.:   
 Class Yr.: 2033, Board/Day: D, Gender: M, Email: jesse.kellyexa@mpl.org  
 Next Yr School: Lower School, Next Yr Grade: PK, Alert:   
 Buttons: Next Year, Today's Schedule, OK, Cancel, Print, Delete

Will the End of Year process change the student group in AR if there is a conflict with Registrar for a NEW student?

Yes.

Student Grade Update - Welcome

**Welcome to Student Grade Update Process**

In order to complete the End of Year Process, the Student Grade Update MUST be run.

This process will do the following:

- > Copy student next year information from the next year fields into the current year fields.
- > Establish the student's new next year school, grade, Student and AR groups based on the Define School Grades table.
- > Change the Student and AR Groups for Graduating students and give you the ability to update certain student information fields.
- > Create constituent records for graduating students in Alumni/Development and create reciprocal Alumni relationships.
- > Change constituencies of constituents related to graduating/withdrawn students.

The final End of Period or End of Year MUST be run in the following applications: General Ledger, Accounts Receivable, Accounts Payable, Student Loans, Campus Store, Registrar (every division) and Alumni/Development before continuing.

Prior to running this process, make sure that there are no students listed in the New Student Transfer Screens of Accounts Receivable or Registrar.

Registrar's Student Group field will take precedence if you have both Registrar and Accounts Receivable installed.

We recommend you print and review the list of students with conflicting statuses in Registrar and Accounts Receivable by clicking the Print links. [Print](#) [View](#)

Buttons: Next >>, Cancel

If there is a student in New Student Transfer Screens for both Registrar and AR then The Registrar Student group would be assigned to both students.

To avoid confusion, best practice is to process all recors in New Student Transfer in Registra and AR before the Student Grade Update.