

## How do I handle Current Grade and Next Grade for new students?

The records transferring in from Admissions should always have the Next Grade = Current Grade. The assumption is that these new students will be enrolling in the "Next Grade" in the fall. The next grade needs to be set this way such that next year billing and scheduling will see the student in the proper grade. The Student Grade Update will take the information stored on the next year screen (including the grade) and overwrite the information on the student table (current year). The program then increments the grade on the next year screen, to get ready for the following year.

If you transfer a student that is enrolling for the current year after the Student Grade Update, you will then go into Student Maintenance and change the Next Year Grade. The value that you think Next Grade should be is based on whether or not the Student Grade Update has been run, the system does not have a way to track when this has been run.